KHYBER PAKHTUNKHWA PUBLIC SERVICE COMMISSION

### 2- Fort RoadPeshawar Cantt:

**Website:** [**www.kppsc.gov.pk**](http://www.kppsc.gov.pk)

**Tele: Nos. 091-9214131, 9213563, 9213750, 9212897**

#### Dated: 22.01.2018

**ADVERTISEMENT NO. 02/2018**

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|  |  | ZAKAT,USHR, SOCIAL WELFARE, SPECIAL EDUCATION AND WOMEN EMPOWERMENT DEPARTMENT |
| **1.** | **a.** | **TWELVE (12) POSTS OF TEHSILDAR USHR.**  **QUALIFICATION: -** At least2nd Class Bachelor’s Degree OR equivalent qualification from a RecognizedUniversity  **AGE LIMIT:** 21 to 30 years**. PAY SCALE:**BPS-16**ELIGIBILITY:**Both Sexes  **ALLOCATION:**Three to Merit, Two each to Zone-1,2,3 & 4 and 1 to Zone-5. |
| **b.** | **ONE (01) POSTS OF TEHSILDAR USHR (WOMEN QUOTA).**  **QUALIFICATION: -** At least2nd Class Bachelor’s Degree OR equivalent qualification from a RecognizedUniversity  **AGE LIMIT:**21 to 30 years**. PAY SCALE:**BPS-16**ELIGIBILITY:**Female  **ALLOCATION:** Merit |
| **2.** | **a.** | **FOUR (04) POSTS OF NAIB TEHSILDAR**  **QUALIFICATION: -** At least2nd Class Bachelor’s Degree OR equivalent qualification from a RecognizedUniversity.  **AGE LIMIT:**21 to 30 years**. PAY SCALE:**BPS-14**ELIGIBILITY:**Both Sexes  **ALLOCATION:** One each to Zone-1,2,3 & 4. |
| **b.** | **ONE (01) POSTS OF NAIB TEHSILDAR (WOMEN QUOTA)**  **QUALIFICATION: -** At least2nd Class Bachelor’s Degree OR equivalent qualification from a RecognizedUniversity  **AGE LIMIT:**21 to 30 years.**PAY SCALE:**BPS-14**ELIGIBILITY:**Female  **ALLOCATION:** Merit |

**Online applications, are invited for the following posts from Pakistani citizens having domicile of Khyber Pakhtunkhwa / F.A.T.A by 06.02.2018.**

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| **APPLY ONLINE ONLY. Applications other than online will not be accepted. To apply, visit any Easypaisa/Jazz Cash Agent, deposit application fee of RS.285/- excluding service charges and get receipt number through SMS.**  **Visit PSC website** [www.kppsc.gov.pk](http://www.kppsc.gov.pk)**and apply online.**  **The candidates are advised to fill all the columns carefully.**  **One application require against each serial i.e. Serial No.1 and 2.  Unclaimed qualification, experience etc will not be accepted.** |

**GENERAL CONDITIONS**

1. Candidates are required to make correct entries in the online application which can be documentarily proved as on the basis of their claim/ entries they will be called for screening/ ability test.
2. Call letters for test will be placed on KP PSC website. Candidates must keep visiting the PSC website from time to time.
3. Age shall be reckoned on 01.01.2018.
4. Maximum age limit as prescribed in the recruitment rules shall be relaxed upto Ten years for Disable persons/Widows/Divorceand Govt. servants who have completed two years continuous service and upto 03 years for candidates belonging to backward areas specified in the appendix attached to the Khyber Pakhtunkhwa Initial Appointment to Civil Posts (Relaxation of Upper Age Limit) Rules, 2008. However, a candidate shall be allowed relaxation in age in one of the above categories provided that the candidates from backward areas, in addition to automatic relaxation of three years shall be entitled to one of the relaxations available to govt. servants, general or disable candidates, whichever is relevant and applicable to them. Employees or Ex-employees of development projects of the govt. of Khyber Pakhtunkhwa and employees or Ex-employees of development projects of the federal govt. under the administrative control of the govt. of Khyber Pakhtunkhwa shall also be entitled to age relaxation equal to the period served in the projects, subject to a maximum limit of ten years provided that this age relaxation shall not be available in conjunction with any other provisions of the age relaxation rules.
5. Applicants married to Foreigners are considered only on production of the Govt: Relaxation Orders.
6. Employees of Govt:/ Semi-govt/ autonomous/ semi-autonomous bodies may apply directly but their departmental permission certificates shall be required before interview/ competitive examination.
7. The Zonal and Merit Quotas shall be strictly followed in the allocation of seats. Government reserves the right to fill or not to fill any post.
8. Candidates who have already availed three chances by physical appearance before the Commission and have failed for the post(s) having one and the same qualifications and scale of pay shall be ineligible.
9. Only the qualification possessed as closing date of the Advt: shall be taken into account.
10. In case large number of candidates, the Commission may hold a screening test for shortlisting of candidates to a manageable level.
11. There shall be competitive examination for the posts of Tehsildar/ Naib Tehsildar as given below: -
12. Candidates applying against disable quota will be require to submit disability certificate issued by the Board of Rehabilitation/ District Assessment Board for disabled persons stating their disability on the basis of report by standing Medical board.

**SYLLABUS & STANDARD FOR COMPETITIVE EXAMINATION**

**FOR THE POSTS OF TEHSILDAR/NAIB TEHSILDAR**

1. The standard of the examination shall be the same as prescribed by the University of Khyber Pakhtunkhwa for Bachelor Degree.

2. A candidate may answer the papers in English or Urdu provided that special instructions will be given on the question paper where it is required to be answered in any one specific language.

3. The examination shall comprise of the following subjects, carrying maximum marks as noted against each:

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| **S. No** | **Subject** | **Maximum marks** |
| i. | **General English**  This paper may include English essay, Precise  Writing, Usages of idioms, etc | 200 |
| ii. | **General Urdu**  This paper include Urdu Essay, translation from  English to Urdu, Prose and Poetry in Urdu etc. | 150 |
| iii. | **Pakistan Studies**  As prescribed for Graduate level (compulsory  Subject). | 100 |
| iv. | **Islamiyat**  As prescribed for Graduate level (Compulsory subject). | 100 |
| v. | **General Knowledge and Everyday Science**  This paper may include questions on world affairs, facts of historical, political, geographical, economic importance and everyday science. | 200  (150 marks for General Knowledge and 50 marks for Everyday Science). |
| vi. | Viva Voce (Oral Test) | 100 |
|  | Qualifying marks in the aggregate of written papers.  Passing Marks in Viva Voce. | 375  40 |

4. Non-Muslim candidates will not be required to appear in the paper of Islamiyat. For such candidates the paper of Pakistan Studies will be of 200 marks instead of 100 marks.

5. No candidate shall be summoned for viva-voce test unless he has obtained at least 33% marks in each individual written paper and 50% marks in the aggregate. Failure, in or absence from viva-voce shall mean that the candidate has failed to qualify for appointment and his name will not be included in the merit list.

**Note: -**The candidate who apply for the post(s) are advised to make sure that they are eligible for the post in all respects because eligibility of the candidate will be determined strictly according to the rules after conduct of all essential tests.

**( ILYAS SHAH )**

**Director Examinations**

Khyber Pakhtunkhwa

Public Service Commission

Peshawar